MINUTES OF THE PARISH COUNCIL MEETING | 21st October, 2026

Present: Cllrs J Hull (Chair), Cllr E Morfett, Cllr C Easter, Cllr J Morris, Cllr L Lewis and Cllr L Moraweicka

Others in attendance: L Law, Clerk. There were no members of the public in attendance.

26.119 Apologies for absence. To receive apologies for absence.
Apologies had been received from Cllr Taylor and FPO John Wade.
Received and noted.

26.120 Declarations of interest and written requests for dispensation.
Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda. Requests for dispensation must be in writing to the Clerk as soon as possible before the meeting. No declarations of interest or requests for dispensations were declared. **Noted.**

26.121 To approve the minutes of the Council.
To confirm as a correct record and sign the minutes of the Meeting of the Council, held on 23rd September, 2026. The Minutes of the Meeting of the Council held on 23rd September were **approved** as a correct record and the Chairman signed a copy.

26.122 Ward Councillor Report. For members to receive a report from the Ward Councillor. No report available, Clerk to contact Cllr Taylor to see if a written report was available. **Noted.**

26.123 Public Open Session. To receive any comments from the public on parish Matters. No comments. **Noted.**

26.124 Herefordshire Local Plan. For members to receive an update on the Local Plan, if available. No update available, however Members discussed the following:

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- **Section 106 Funding:** Herefordshire Council reported that over £12 million in Section 106 contributions was currently held for infrastructure improvements, including highways, education, recreation and public transport. Measures are being introduced to improve project delivery and engagement with Parish Councils. Members asked the Clerk to send our S106 wishlist to the S106 Project Manager to progress the cyclepath on Southern side of the Kings Acre Road.
- **National Planning Policy Framework (NPPF):** The revised framework, published in August 2026, places greater emphasis on national planning policies, housing delivery, sustainable development and infrastructure. Existing local planning policies remain relevant, although those inconsistent with national policy may carry reduced weight. Stronger protection for landscapes, heritage assets and community facilities was also highlighted. Members discussed the rural hierarchy strategy, of land use for housing, domestic food production and the importance of the current Breinton Parish NDP and its upcoming review. **Noted.**

26.125 Planning.

1. **For members to consider the following planning application received by Herefordshire Council.**
    - **P262493/F** Land adjacent to Springfield Cottage, Hill Road, Breinton. HR4 7PB. The change of use of land adjoining Springfield Cottage to form an enlarged residential planning unit, together with the erection of a double garage to serve Springfield Cottage. Comments by 22nd October. It was **resolved** to raise no objection to the proposal.
      However, the Parish Council requests that, should planning permission be granted, a condition be imposed requiring the proposed garage and associated land to remain ancillary to Springfield Cottage and not be used as a separate residential dwelling or independent residential planning unit.

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26.126 Biodiversity Action Plan. For members to receive an update and consider any actions. Cllr Morfett updated Members that there was an upcoming Tree Warden meeting on Friday and that he would confirm status of the grant application. No update available on the bat survey. **Noted.**

26.127 Hydrology Report for Breinton Parish. For members to receive the draft Hydrology Report and consider any actions. Members discussed the draft Hydrology Report and it was **resolved** to receive the draft report and arrange with the project author to include an executive summary to be in the report and adjust some details within the report before a final draft be submitted to Council for approval.

26.128 Parish Footpath Officer. To receive a report and consider any actions. No report available from the footpaths officer. Cllr Morfett reported that he had met with a footpaths officer from Herefordshire Council surveying broken stiles and other footpath stile repairs. **Noted.**

26.129 Lengthsman. To receive a report and consider any actions. The BT8 kissing gate had been fitted with a slam panel. Members **approved** that a works order be issued to the Lengthsman for the following works:

- The drainage grant works can proceed.
- That a strim BT20 of the bridleway that should be cleared to Breinton Common. There is also a small tree or large bush across the path that needs to be cleared.
- Schedule drainage grips and ditches for clearance of summer growth to ensure watercourses remain clear before autumn and winter.

26.130 Village Hall Committee. To receive a report from Cllr Lewis and consider any actions. There has been no meeting this month, but the line dancing event supported by the Parish Council was well attended and that the Village Hall have raised £1000.00 towards the cost of the new chairs. **Noted.**

26.131 Parish newsletter. For members to consider proposals for the introduction of a quarterly parish newsletter/magazine and to agree the preferred format, content and approach, and how the initiative should

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be progressed. After discussion, it was **approved** that a quarterly parish newsletter would be progressed in A5 format.

26.132 Finance.

1. **For members to consider the payment of the following:**
   - **Clerk's salary October £797.00**
   - **Clerk Reimbursement £27.50 (Poppy wreath)**
   - **BVH hall hire 613 £45.00**
   - **Richard Mills 3845 £295.20**
   - **Tree Warden Subscription £30.00**
   - **Jisc .gov domain 1 year £75.00**

   All invoices were **approved** for payment.

2. **For members to note the following payments made between meetings:** Bank Charges £4.25, FMS Hereford £45.42, Ionos £9.00
   Members **noted** the payments made between meetings.

3. **Payments received.** For members to note the following payments received: second instalment of the precept £6840.00
   Members **noted** the receipt of the second instalment of the precept.

4. **Bank Reconciliation.** For members to approve the bank reconciliation dated 14th October 2026. See finance report. The bank reconciliation dated 14th October 2026 was **approved.**

5. **General reserves.** For members to receive and note the general reserves as at 14th October 2026. See finance report. Members **received and noted** the general reserves as at 14th October, 2026.

6. **Internal Auditor for 2026-27.** For members to consider the appointment of an internal auditor for the 2026-27 financial year. After discussion members **approved** the appointment of Ruth Mullett as internal auditor for 2026-27 at a cost of £200.00

26.133 Correspondence. For members to note correspondence received and consider any actions. No correspondence received.

26.134 To consider items for the next agenda. Budget 2027/28

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Meeting ended at 9.40pm

Signed: Dated:

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