

MINUTES OF THE PARISH COUNCIL MEETING | 24th June, 2026

Present: Cllrs J Hull (Chair), Cllr E Morfett, Cllr C Easter, Cllr J Morris, Cllr L Lewis and Cllr L Moraweicka

Others in attendance: L Law, Clerk. John Wade, Footpaths Officer. There were no members of the public in attendance.

26.71 Apologies for absence. To receive apologies for absence. Apologies had been received from Ward Cllr Taylor. **Noted.**

26.72 Declarations of interest and written requests for dispensation.

Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda. Requests for dispensation must be in writing to the Clerk as soon as possible before the meeting. No declarations of interest or written requests for dispensation had been received. **Noted.**

26.73 To approve the minutes of the Council.

To confirm as a correct record and sign the minutes of the Annual Meeting of the Council, held on the 13th May, 2026. The minutes of the Annual Meeting of the Council held on 13th May 2026 were **approved** and the Chairman signed a copy.

26.74 Ward Councillor Report. For members to receive a ward councillor report. No report available as Cllr Taylor was not in attendance. Any report received by the Clerk would be forwarded to members. **Noted.**

26.75 Public Open Session. To receive any comments from the public on parish matters. No Comments as there were no members of the public in attendance. **Noted.**

26.76 Planning.

1. For members to consider the following planning application received by Herefordshire Council:
 - P222138 [Land at Three Elms, North East Quarter To the north east of Huntington and bounded by Three Elms Road and Roman Road Hereford Herefordshire HR4 7RA](#)

Members noted that updated Environment Agency surface water flood risk mapping had identified additional medium and high-risk surface water flooding areas since the application had originally been considered.

Concern was expressed that future reserved matters applications may be determined under delegated powers rather than by the Planning and Regulatory Committee, reducing public scrutiny. Members considered that significant environmental information had changed since the original resolution and referred to the requirements of the Environmental Impact Assessment Regulations 2017 that decisions should be based on up-to-date environmental information.

It was **resolved** that the Clerk prepare a further response to Herefordshire Council, reiterating the Council's concerns regarding flooding, the sequential approach to development and environmental impacts, and requesting that all reserved matters applications relating to the development be determined by the Planning and Regulatory Committee rather than under delegated authority.

2. For members to note the following planning applications determined by Herefordshire Council.

- [P250728/F](#) Agricultural buildings north-west of Little Breinton, Breinton, HR4 7PH. Proposed modification of development permitted for the conversion of agricultural buildings to 5 no. dwellings at Little Breinton under the provisions of Class Q, to include provision of new access, drainage infrastructure and parking facilities. Approved with conditions. Concerns remained regarding drainage proposals, percolation testing and the potential risk of flooding and pollution. Members agreed that further clarification should be sought from the planning authority regarding the drainage design and associated testing.

3. For members to consider any planning enforcement issues.

Members discussed ongoing planning enforcement matters, and it was **resolved** that the Parish Council would formally write to Herefordshire Council Planning Enforcement to highlight its concerns and request an investigation.

26.77 Biodiversity Action Plan.

1. For members to receive an update and consider any actions. Cllr Morfett. An ecological survey had recently been completed and a draft report was expected shortly. Initial findings had identified a significant range of beetle species and further survey work later in the year had been recommended.

Members noted discussions with representatives involved in the Local Nature Recovery Strategy regarding potential grant funding for future ecological surveys and mapping work.

Potential future projects included surveys of woodland and ponds together with further ecological mapping and GIS analysis.

It was agreed that grant applications would be prepared before the end of August and draft proposals circulated to Members for comment.

2. For members to receive an update on the Citizen Bat Project and consider any actions. Cllr Easter. No update to report. **Noted.**

26.78 Hydrology Report for Breinton Parish. For members to consider any quotes received to undertake the Hydrology report. Members considered the three quotes received for the Hydrology report and after discussion it was **resolved** that the quote received from GeoSmart for £3,500.00 +VAT be accepted as our preferred quote.

26.79 Parish Footpath Officer.

1. To elect a Parish Footpath Officer for 2026-27. John Wade was **approved** and elected the Parish Footpath Officer for 2026-27.

2. To receive a report and consider any actions. Gate at BT8 is not a kissing gate and is allowing people with bikes to use that footpath. Clerk to investigate. BT20 and BT16 need to be strimmed. **Noted.**

26.80 Lengthsman. To receive a report and consider any actions.

It was **approved** to request that BT20 and BT16 be strimmed and that drainage grips and ditches should be scheduled for clearance of summer growth towards the end of August or early September to ensure watercourses remained clear before the autumn and winter period.

26.81 Localities. To receive a report and consider any actions.

a. **Weight restriction on U743023 signage.** For members to receive an update from the Clerk and consider any actions. Members **resolved** that the Clerk order the required signage and that the Lengthsman have the signage fitted to the already erected posts.

b. Members also expressed concern regarding the level and quality of highway maintenance currently being provided and agreed that

further representations should be made to Herefordshire Council regarding outstanding drainage and highway defects via the Ward Councillor.

26.82 Village Hall Committee. To receive a report from Cllr Lewis.

The AGM would take place on 29 June. Works to replace the kitchen flooring were expected during July and fundraising continued towards the replacement of ageing chairs with another coffee morning scheduled for August. **Noted.**

26.83 Parish Newsletter. For members to consider a Council newsletter for the parish and any further actions needed.

It was agreed to investigate producing a dedicated Breinton Parish newsletter and to obtain further information before bringing proposals back to Council. **Noted.**

26.84 Finance.

1. For members to consider the payment of the following:

- **Clerk's salary June £641.92**
- **Breinton Village Hall 581 £18.00** Invoices were **approved** for payment.

2. HALC subscription 2026-27. For members to consider the renewal of the Herefordshire Association of Local Councils (HALC) subscription, which provides advice and training for the Council and the Clerk.

Affiliation and subscription fees for 2026-27, which also include the NALC subscription, are £852.00 + VAT. It was **approved** to renew the HALC subscription for 2026-27 for £852.00+VAT.

3. For members to note the following payments made between meetings: Bank Charges £4.25, FMS Hereford £45.42, Ionos £9.00 Clerk's salary May £641.92 Richard Mills RM3832 £504.00 RM3834 £480.00 Payments made between meetings were **noted.**

4. Bank Reconciliation. For members to approve the bank reconciliation dated 18th June 2026 The bank reconciliation dated 18th June 2026 was **approved.**

5. Year-to-date Expenditure. For members to review and approve the year-to-date expenditure. Members reviewed and **approved** the year-to-date expenditure.

6. Bank Mandate. For members to review and approve the bank signatories. Members reviewed the bank mandate and it was **resolved** that no change be made. Cllrs Hull, Morfett, Lewis and Morris will remain signatories for the bank account.

26.85 To consider items for the next agenda. No items.

Meeting ended at 9.20pm

Signed:

Dated:

DRAFT