

BREINTON PARISH COUNCIL

PARISH COUNCILLORS are summoned to attend a meeting of the parish council on **Wednesday 18th June 2025** at **BREINTON VILLAGE HALL** at **7.00pm** for the purpose of transacting the business identified on the agenda below.

Yours sincerely,



Lisa Law, Clerk, Breinton Parish Council.

Thursday 12th June, 2025.

Members: Cllr J Hull (Chair), Cllr E Morfett (Vice-Chair), Cllr T Prosser, Cllr L Morawiecka, Cllr L Lewis and Cllr J Morris.

AGENDA

Items 25.23-25.36

25.23 Apologies for absence.

To receive apologies for absence.

25.24 Declarations of interest and written requests for dispensation.

Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda. Requests for dispensation must be in writing to the Clerk as soon as possible before the meeting.

25.25 To approve the minutes of the Council.

To confirm as a correct record and sign the minutes of the annual meeting held on the 7th May and the extraordinary meeting held on Friday 23rd May 2025.

25.26 Ward Councillor Report. To receive a ward councillor report, if available.

25.27 Planning.

For members to consider the following planning applications to be decided by Herefordshire Council.

1. [P251265/FH](#) The Green, Breinton Court, Breinton Court Access, Breinton. HR4 7PG. Proposed two storey extension and single storey rear extension.
2. [P252658/L](#) Pigeon House Farm Breinton. Listed Building Consent.
3. [P251546/FH](#) Pigeon House Farm Breinton. Proposed variation of condition 1 of planning permission 153299 (Proposed garage conversion to provide occasional sleeping accommodation. Alterations to main barn. Erection of fence and on site boundary and outbuilding) - to vary the design of the proposed outbuilding located at the north end of the site and to vary the design of the approved lean too greenhouse on the western elevation of the garage.

25.28 Internal Auditors Report. To receive the Annual Internal Auditors Report and consider any actions.

25.29 Annual Governance and Accountability Return AGAR 2024-25.

25.29.1 To receive and note the Annual Internal Audit Report.

25.29.2 To consider and approve Section 1 Annual Governance Statement 2024-25. Members must complete Section 1 by answering “Yes” or “No” to assertions 1-8 and answering “Yes”, “No” or “N/A” to assertion 9. Following approval the Annual Governance Statement will be signed by the Chairman and the Clerk.

25.29.3 To consider and approve Section 2 Accounting Statements 2024-25.

Following approval the Accounting Statements will be signed by the Chairman.

25.29.4 To consider and approve the Certificate of Exemption 2024-25 form 2.

Following approval the Certificate of Exemption will be signed by the Chairman and the Clerk.

25.29.5 For members to note the following key dates:

- Submission deadline for the signed and approved AGAR and supporting documents is 1st July 2025.
- Dates for the 30-day period for the exercise of public rights will be Tuesday 24th June to Monday 4th August 2025, inclusive.

25.30 Localities. To receive an update from the Locality Steward and consider any actions needed. Drainage works carried out by a sub-contractor east of Warham Farm. They have spent a couple of days working around Breinton with a CCTV and jetting machine, attempting to locate issues with the pipework, and this is the section that required rectification. Cllr Morawiecka.

25.31 Parish Footpath Officer. To receive a report from the Footpaths Officer and consider any actions.

25.32 Lengthsman. To receive a report and consider any actions. Both PROW and drainage grant schemes are open for parishes to apply for funding.

25.33 Village Hall Committee. To receive a report and consider any actions.

25.34 Breinton Parish Hydrology Report. For members to discuss the proposed hydrology report and consider any actions needed.

25.35 Finance.

25.35.1 For members to consider the payment of the following:

Clerk's Salary May £631.92, Ruth Mullett Internal Audit £200.00

Breinton Village Hall, 459 £27.00, 469 £36.00 Invoices will be available for scrutiny at the meeting by members.

25.35.2 For members to note the following payments made between meetings:

Richard Mills RM3773, £888.00, RM 3775 £1038.00, Ionos 203047855843 £7.80, Ionos 203048407240 £9.00, FMS Hereford 3309 £45.42, 3375 £45.42. Service Charges £4.25

25.35.3 Bank Reconciliation. Members to approve the Bank Reconciliation dated 11th June 2025. See finance report.

25.35.4 Budget against spend. Members to receive and approve the budget against spend year to date totals. See finance report.

25.36 To consider items for the next agenda.

Date of next meeting is Wednesday 16th July 2025 at 7pm at Breinton Village Hall.