

BREINTON PARISH COUNCIL

PARISH COUNCILLORS are summoned to attend a meeting of the parish council on **Wednesday 24th July 2024** at **BREINTON VILLAGE HALL** at **7.00pm** for the purpose of transacting the business identified on the agenda below.

Yours sincerely,



Miss Lisa Law
Clerk/RFO Breinton Parish Council
19th July 2024.

Members: Cllr J Hull (Chair), Cllr E Morfett (Vice-Chair), Cllr T Prosser, Cllr L Morawiecka, Cllr L Lewis and Cllr J Morris.

AGENDA

Items **24.37-24.52**

24.37 Apologies for absence.

To receive apologies for absence.

24.38 Declarations of interest and written requests for dispensation.

Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda. Requests for dispensation must be in writing to the Clerk as soon as possible before the meeting.

24.39 To approve the minutes of the Council.

To confirm as a correct record and sign the minutes of the meeting held on 12th June 2024.

24.40 Public Open session: To receive comments from the public on parish matters.

24.41 Ward Councillor Report. To receive a ward councillor report, if available.

24.42 Planning.

1. For members to consider the following planning applications to be decided by Herefordshire Council.

[222138](#) Land at Three Elms HR4 7RA. Outline planning application with all matters reserved except access.

2. For members to note planning applications that have been determined by Herefordshire Council.

P241575/PA7 Site adjacent to Pomona Garage, Kings Acre Road, Hereford HR4 0SN. Erection of potting shed. Determination made prior approval not required.

P240028/V Warham Court Farm, Breinton Hereford. HR4 7PF. Certificate of Lawfulness (CLOPD). Approved.

24.43 Wyevale Woods. For members to discuss the decision of Herefordshire Wildlife Trust to sell Wyevale Woods.

24.44 Localities. To receive an update from the Locality Steward and consider any actions needed.

24.45 Parish Footpath Officer. To receive a report from the Footpaths Officer and consider any actions.

24.46 Lengthsman. To receive a report from the Lengthsman and consider any actions.

A) Works carried out. Footpath BT2A from Kings Acre Road both sides to where path widens by poplar trees has been strimmed by the Lengthsman as instructed. Invoice included below.

B) Report of the meeting between the chair National Trust and the Lengthsman.

24.47 Village Hall Committee. To receive a report from the Village Hall Committee and consider any actions.

24.48 Parish Council Summit 9th July. To receive a report from Cllr Hull on the parish Council Summit meeting held on 9th July at Plough Lane.

24.49 Finance:

1. To consider the below payments:

Supplier/ Invoice	Description	Net	Vat	Gross	Payment
Breinton Village Hall Inv 336	Hall Hire			£18.00	BACS
FMS Hereford 2665 *	Payroll Provider	£7.30	£36.50	£43.80	DD
Ionos 1&1 203042670026 *	Email Provider	£1.30	£6.50	£7.80	DD
Clerk's Salary December 2023	As per Contract				BACS
Clerk's Salary July 2024	As per Contract (As no meeting in August)				BACS 01/08/24
SLCC 249772-1	Membership			£62.04	BACS
Richard Mills 3714	Strim BT2 Footpath	£100.00	£20.00	£120.00	BACS

*Ionos 1&1 invoice no 203042670026 for £7.80 and FMS Hereford invoice 2665 for £43.80 have been paid by Direct Debit.

2. To approve the cash books and bank reconciliations 1st April-13th May and 28th May- 16th July 2024.

3. To note receipt of the VAT126 for 23-24 year reclaim of £1,553.89 on 27th June.

4. To consider the renewal of the IT support package for the laptop which covers any and all labour, callouts up to 5 miles and remote support for the laptop. Optional Norton 360 antivirus can be purchased for £10/ year. Base price £89/ year with Norton £99/year.

5.Budget Monitoring. For members to consider budget against spend for the council from April to July 2024.

24.50 Policies. For members to review and adopt the following policies:

- **Financial Regulations.** NALC have published a new Financial Regulation model policy for parish councils to review, adapt and adopt.
- **Code of Conduct.**
- **Standing Orders.**

24.51 John Champion, West Mercia Police and Crime Commissioner has sent out the Town and Parish Councils Survey 2024. This is an opportunity for the parish council to have a say on policing in the parish, raise any concerns and or improvements. Survey closes midday on Monday 5th August 2024.

24.52 To consider items for the next agenda.