

MINUTES OF THE MEETING | 15th May 2024.

Present: Cllr John Hull (Chair), Cllr Tracey Prosser, Cllr Liz Morawiecka, Cllr Emil Morfett and Cllr Jackie Morris.

Officers present: Lisa Law, Clerk. John Wade Footpaths Officer and Richard Mills Lengthsman.

Two members of the public were in attendance.

24.01 Election of the Chairman of the council for the year 2024-25.

It was **resolved** that Cllr John Hull be re-elected as Chairman of the council for the year 2024-25.

24.02 Declaration of Acceptance of Office.

Cllr Hull signed the declaration of Acceptance of Office witnessed by the clerk.

24.03 Election of the Vice Chairman of the council for the year 2024-25.

It was **resolved** that Cllr Emil Morfett be re-elected Vice-Chairman of the council for the year 2024-25.

24.04 Apologies for absence. To receive apologies for absence.

Apologies received from ward Cllr Matthews and Cllr Lewis.

24.05 Declarations of interest.

Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda. No declarations of interest were given.

24.06 Dispensations. To discuss and approve dispensations for members.

It was **resolved** that members approved the dispensation document adding one change to the wording, to expire March 2027, and that the document will be reviewed as needed.(Attached).

24.07 To approve the minutes of the Council.

To confirm as a correct record and sign the minutes of the meetings held on 20th March 2024. It was **resolved** to approve the minutes of the meeting held on 20th March 2024 and the chairman signed a copy.

24.08 Public Open session. No questions were asked by members of the public.

24.09 Ward Cllr Bob Matthews: To receive a report and consider necessary actions. No report from Cllr Matthews.

24.10 Planning For members to consider the following planning applications to be decided by Herefordshire Council.

1. [P240666/FH](#) Rosetherne, Breinton, Hereford. HR4 7PR.

Conversion of existing garage and extension to rear. Members discussed this application and it was **resolved** to support the application.

2. P240822/PA4 Agricultural buildings north east of Little Breinton, Breinton, Hereford. HR4 7PH. Prior approval for the change of use with associated building operations of agricultural buildings to 5 dwellings. Members had previously agreed to object to this application and a response had already been sent to Herefordshire Council.

24.11 Draft Herefordshire Local Plan Regulation 18 Consultation.

To consider a reply to the consultation before 20th May 2024.

Members discussed this and **resolved** that the response that Cllr Morawiecka had prepared would be reviewed and sent as the official response from the council.

One member of the public left the meeting at 20.07pm.

24.12 Consultation on the Local Transport Plan 2024-2041.

To consider a reply to the consultation before 21st May 2024.

Members discussed this item and **resolved** that after the review of the response prepared by Cllr Morfett it would be submitted as the official response from the council.

24.13 Balfour Beatty Locality Steward:

1. To receive an update and consider necessary actions.

A lot of work has been undertaken by the Locality Steward in the parish in respect of under road gullies in various locations since the last meeting. Cllr Morawiecka asked if there was an update about the collapsed culvert at Warren Court Farm Cottages to the east of the junction by the north entrance to Warren Court Farm. Clerk to contact Locality Steward to investigate further and report back.

2. Missing Breinton sign. To consider any actions needed. Invoice for payment for the supply of the sign included in 24.18. **Noted.**

24.14 Parish Footpath Officer:

1. To elect a Parish Footpath Officer for 2024-2025.

John Wade was re-elected as the parish footpath officer for 2024-25. Members wanted to thank John Wade for all his dedicated work.

2. To receive a report from the Footpaths Officer.

The footpaths officer reported that in general footpaths are OK, there a couple of styles in poor condition that would be better served as gates, one situated off Green Lane, Richard Mills to give quote for replacing a gate we currently have with a new post. Cllr Hull to take a walk with the footpaths officer.

3. Wire cutting updates and police requests.

Police required the landowners' details and what three words for

locations of wire cutting, Cllr Hull to contact landowners and follow up.

24.15 Lengthsman: For members to consider the following:

1. Verge cutting plan.

Members discussed the issue and agreed to two cuts this year the first in late June. Clerk to contact Locality Steward to notify.

2. Status of Lengthsmans work orders.

Works completed:

- a) Cleaning of gullies and drains on west side of road from C1189/C1190 junction to the bottom of the Wye Cliff Farm Z bend.
- b) Works on both sides of Shepherd's Lane to the entrance of the Drover's pond.

Other works are to be done when weather is dryer.

Members **resolved** that they would like the work done on item three of works order quote 23/02/24 to be carried out by the Lengthsman.

Cleaning of ditch and grips on east side of the road junction C1189/C1190 leading to the entrance to the brook.

It was noted that landowners should be reminded of riparian responsibilities and that when hedge cutting should ensure that cuttings are removed from the ditches.

3. Herefordshire Council Lengthsman Contracts. Noted.

24.16 National Trust. To discuss works needed for ditches north of NT property and actions needed.

Cllr Hull updated members on the situation for the work needed after visiting the site. There has been no more dialogue from the NT in regard of works needed. The major cost of the work needed would be cost of disposing the waste. Before quoting the Lengthsman would like to have another site visit as there are issues with the grip and the installation of broadband cables that need to be checked and a meeting with the NT to discuss the possible disposal of debris. Cllr Hull to follow up with NT and arrange a meeting.

Member of the public left the meeting at 9.00pm

24.17 To receive an update from the Village Hall Committee representative, if available. Cllr Lewis was not in attendance but reported that the village hall had a successful bingo evening upcoming events include, 25th May Swing from Paris and village hall meeting on 10th June.

24.18 Finance.

- 1. All payments listed below were **approved** for payment.

Supplier/ Invoice	Description	Net	Vat	Gross	Payment
Richard Mills Farm Services Inv no 3704	Parish Maintenance	£203.75	£40.75	£244.50	
Breinton Village Hall Inv 310, 293	Hall Hire			£36.00	
Ionos	Email	£6.50	£1.30	£7.80	DD
FMS Hereford 2537	Payroll	£36.50	£7.30	£43.80	DD
Clerk's Salary	March *			£537.03	Chq 834
Clerk's Salary	April			£536.83	
Clerk's Reimbursement	Microsoft 365 Renewal			£59.99	
Herefordshire Council 91620372	Breinton Village Signage	£322.18	£64.44	£386.62	
Herefordshire Council 91590460	Election Charges			£153.46	
Tree Warden Network	Tree Warden Subscription			£30.00	

***To note that clerks pay of £537.03 for April was paid by cheque no 834**

- 2. To approve the cash books and bank reconciliation 15th March – Year End and 31st March - 17th April. Approved.**
- 3. To note that the first payment of the precept has been received from Herefordshire Council. Noted.**

24.19 To consider quotations for council insurance for 2024-25.

Members considered the quotations that the clerk had obtained and resolved that the council would accept the quotation of £353.15 from Clear Council for council insurance for 2024-25.

Cllr Morawiecka left the meeting at 9.15pm

24.20 Staffing. To consider amendments to clerk's contract of employment, hours and pay. It was resolved that the clerk's contract would become permanent after completing a six-month probationary period, and working hours would be increased to 36 hours per month.

JCF

24.21 To consider items for the next agenda.

Teamtalk magazine, extra bus service for Breinton, AGAR.

Meeting ended at 9.25pm.

Signed J. G. H. H. H.

Date 12th June 2024