

BREINTON PARISH COUNCIL

PARISH COUNCILLORS are summoned to attend the **ANNUAL MEETING** of the parish council on **Wednesday 15th May 2024** at **BREINTON VILLAGE HALL** at **7.30pm** for the purpose of transacting the business identified on the agenda below.

Yours sincerely,



Miss Lisa Law

Clerk/RFO Breinton Parish Council

AGENDA

Items 24.01-24.21

- 24.01 Election of the Chairman of the council for the year 2024-25.**
- 24.02 Declaration of Acceptance of Office.**
- 24.03 Election of the Vice Chairman of the council for the year 2024-25.**
- 24.04 Apologies for absence.** To receive apologies for absence.
- 24.05 Declarations of interest.**

Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda.
- 24.06 Dispensations. To discuss and approve dispensations for members.**
- 24.07 To approve the minutes of the Council.**

To confirm as a correct record and sign the minutes of the meetings held on 20th March 2024.
- 24.08 Public Open session.**
- 24.09 Ward Cllr Bob Matthews:** To receive a report and consider necessary actions.
- 24.10 Planning For members to consider the following planning applications to be decided by Herefordshire Council.**
 - 1. [P240666/FH](#) Rosetherne, Breinton, Hereford. HR4 7PR.**

Conversion of existing garage and extension to rear.
 - 2. [P240822/PA4](#) Agricultural buildings north east of Little Breinton, Breinton, Hereford. HR4 7PH.** Prior approval for the change of use with associated building operations of agricultural buildings to 5 dwellings.
- 24.11 Draft Herefordshire Local Plan Regulation 18 Consultation.**

To consider a reply to the consultation before 20th May 2024.

24.12 Consultation on the Local Transport Plan 2024-2041.

To consider a reply to the consultation before 21st May 2024.

24.13 Balfour Beatty Locality Steward:

- 1.To receive an update and consider necessary actions.**
- 2.Missing Breinton sign.** To consider any actions needed.

24.14 Parish Footpath Officer:

- 1. To elect a Parish Footpath Officer for 2024-2025.**
- 2. To receive a report from the Footpaths Officer.**
- 3. Wire cutting updates and police requests.**

24.15 Lengthsman: For members to consider the following:

- 1. Verge cutting plan.**
- 2. Status of Lengthsmans work orders.**
- 3. Herefordshire Council Lengthsman Contracts.**

24.16 National Trust. To discuss works needed for ditches north of NT property and actions needed.

24.17 To receive an update from the Village Hall Committee representative, if available.

24.18 Finance:

- 1. To consider the below payments:**

Supplier/ Invoice	Description	Net	Vat	Gross	Payment
Richard Mills Farm Services Inv no 3704	Parish Maintenance	£203.75	£40.75	£244.50	
Breinton Village Hall Inv 310, 293	Hall Hire			£36.00	
Ionos	Email	£6.50	£1.30	£7.80	DD
FMS Hereford 2537	Payroll	£36.50	£7.30	£43.80	DD
Clerk's Salary	March *			£537.03	Chq 834
Clerk's Salary	April			£536.83	
Clerk's Reimbursement	Microsoft 365 Renewal			£59.99	
Herefordshire Council 91620372	Breinton Village Signage	£322.18	£64.44	£386.62	
Herefordshire Council 91590460	Election Charges			£153.46	
Tree Warden Network	Tree Warden Subscription			£30.00	

***To note that clerks pay of £537.03 for April was paid by cheque no 834**

2. To approve the cash books and bank reconciliation 15th March – Year End and 31st March - 17th April.

3. To note that the first payment of the precept has been received from Herefordshire Council.

24.19 To consider quotations for council insurance for 2024-25.

24.20 Staffing. To consider amendments to clerk's contract of employment, hours and pay.

24.21 To consider items for the next agenda.