BREINTON PARISH COUNCIL

MINUTES OF THE MEETING | 28 JULY 2023

Present: Cllr John Hull (Chair), Cllr Tracey Prosser, Cllr Liz Morawiecka, Cllr Lorraine Lewis, Cllr Jackie Morris, Cllr Emil Morfett

23.55 To receive apologies for absence

There were no apologies

23.56 To receive declarations of interest and requests for dispensations

There were no declarations of interest

23.57 Due to the confidential matters to be discussed the meeting voted to exclude the public from the meeting.

23.58 To receive recommendation from the Employment Panel

The employment panel provided the councillors with information about the applicants for the role of clerk/RFO and the interview that had taken place at the HALC offices.

The contract of employment was reviewed. Councillors requested that the year of the pay scale be checked with HALC as to whether it should read 01.04.2023. The accompanying job description prepared by HALC was also reviewed. Councillors were surprised that the job description omitted maintenance of the parish council website. The meeting agreed that as the parish council was required to have a website that maintenance of the website was a requirement of the job and should be added to the job description and training organised with the parish council's website host, Nepeta Consulting Ltd.

The meeting agreed unanimously to offer the role of clerk/RFO to the candidate recommended by the employment panel.

The meeting considered the HALC invoice for recruitment and agreed payment.

Signed…… Date……

Chair