

BREINTON PARISH COUNCIL

PARISH COUNCILLORS are summoned to attend the meeting of the parish council on **WEDNESDAY 4th October 2023** at **BREINTON VILLAGE HALL** at **7.00pm** for the purpose of transacting the business identified on the agenda below.

Yours sincerely,



Clerk/RFO Breinton Parish Council

AGENDA

Items 23.59-23.74

23.59 Apologies for absence.

To receive apologies for absence.

23.60 Declarations of interest and written requests for dispensation.

Members are invited to declare disclosable pecuniary interests (DPI) and any other registerable interests in items on the agenda. Requests for dispensation must be in writing to the Clerk as soon as possible before the meeting.

23.61 To approve the minutes of the Council.

To confirm as a correct record and sign the minutes of the meetings held on 28th July 2023, and 12th July 2023.

23.62 Public Open session: To receive comments from the public on parish matters.

23.63 Ward Cllr Bob Matthews: To receive a report and consider necessary actions.

23.64 New Community Charter Priorities October to December 2023.

To review the Community Charter for the months October to December 2023.

23.65 Planning: To consider comments on current planning applications to be decided by Herefordshire Council:

23.65.1 [P222138/O](#) Land at Three Elms, North East Quarter. HR4 7RA. Outline Planning application with all matters reserved, except access, for the first phase of an urban extension comprising up to 350 homes (Use Class C3); and a care home (Use Class C2), park & choose interchange; together with open play space, landscaping, infrastructure, and associated works. Comments by 22nd October.

23.65.2 [P232727/F](#) Land at Banbh Farm, Breinton Common, Breinton. Proposed three glamping pods for guest use, along with service cabin, EV charging, refuse/recycling storage, secure bike storage and parking/turning facilities. Comments by 16th October.

23.65.3 [P222769/F](#) Land to the south-west of Breinton Lee Swainshill, HR4 OSW. Proposed 45 dwellings (including affordable housing), garages, access, landscape and associated works.

23.66. To receive an update on recent planning application decisions.

23.66.1 [P231480V](#) Breinton Grange, Breinton, HR4 7PG. Alterations to the roof form and enclosure of an existing courtyard.

23.67 Balfour Beatty Locality Steward: To receive an update and consider necessary actions.

23.68 Parish Footpath Officer: To receive a report and consider necessary actions.

23.69 Lengthsman: To receive a report and any actions needed.

23.70 Breinton Village Hall. Review of the following:

- Hiring Agreement Form
- Conditions of Hire
- Hire costs and fees

23.71 Finance:

23.71.1 To consider the below payments:

Schedule of Payments October 2023.

Date	Invoice No	Payee	Total	VAT
19/06/23	H1820	HALC	£264.00	£44.00
02/08/23	180	Breinton VH	£18.00	
02/08/23	183	Breinton VH	£18.00	

03/08/23	INV-23/2193	Gill Rivers	£95.00	
01/09/23	191	Breinton VH	£18.00	
30/08/23	3657	Richard Mills	£390.72	£65.12
31/08/23	Salary August	Lisa Law	As Contract	
22/08/23	HMRC AUG	HMRC	£103.80	
30/09/23	Salary Sept	Lisa Law	As Contract	

23.71.2 To approve the cash book and bank reconciliation.

23.71.3 Budget monitoring.

23.71.4 Banking update. To receive an update concerning bank arrangements from the clerk. To consider opening a new bank account appropriate for the council.

23.71.5 Membership of the SLCC. To consider the renewal of the clerk's membership of the Society of Local Council Clerks in the sum of £65.67. It is a supportive organisation specialising in the support of clerks with training, administrative support and legal advice.

23.72 To consider a quote from Nepeta for website training for the clerk.

23.73 To consider a request for a defibrillator. The installation of a Defibrillator /AED in Breinton Common, within the old phone box.

23.74 To consider items for the next agenda.