

Explanation of variances – pro forma

Name of smaller authority: **Breinton Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all [Blue highlighted boxes](#)

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/2022 £	2022/2023 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	24,307	28,275				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	13,165	13,165	0	0.00%	NO		
3 Total Other Receipts	435	4,779	4,344	998.62%	YES		Drainage grant received from HC for £4339
4 Staff Costs	4,659	6,599	1,940	41.64%	YES		Clerk's increase in salary as agreed by councillors
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,972	10,349	5,377	108.15%	YES		Drainage works as per drainage grant received (£4,339); new laptop purchased (£750).
7 Balances Carried Forward	28,276	29,271			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	28,276	29,271				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	4,226	5,386	1,160	27.45%	YES		New laptop (£750)
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable